

**SHIAWASSEE REGIONAL EDUCATION SERVICE DISTRICT
BOARD OF EDUCATION
ORGANIZATIONAL & REGULAR MEETING
JULY 8, 2024**

The organizational meeting was opened by David Schulte, Superintendent at 6:00 p.m.

Roll Call:

Maggie Sayles	Present
Michael Rexin	Present
Dennis Henige	Present
Tate Forbush	Present
Tim Atkinson	Present

ELECTION OF OFFICERS

Motion by Sayles, supported by Forbush that 2023-24 officers retain the same offices for the 2024-25 academic year. No other nominations were presented, and nominations were closed.

Offices:

President – Tim Atkinson
Vice President – Maggie Sayles
Treasurer – Michael Rexin
Secretary – Dennis Henige

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Henige supported by Sayles that the Board approve the below-listed items regarding annual routine matters (Organizational Meeting actions):

- A. Designation of Depository of Funds - designate Fifth Third Bank, Huntington Bank, and the Michigan Liquid Asset Fund as eligible depositories for Shiawassee RESD funds.
- B. Authorize Duties and Signatures
 1. Superintendent, David E. Schulte, is authorized to sign checks, contracts, agreements, purchase orders, accept resignations, approve leaves of absence, and administer elections.
 2. Superintendent, David E. Schulte, is authorized to assume responsibilities of the Treasurer from time to time as required.
 3. Superintendent, Board Treasurer, Director of Business Services/CFO, Deputy Director of Finance, and Finance Specialist are authorized signatories for the transfer of funds, issuing of checks, and that two signatures be required for all checks.
 4. Superintendent or his designee, Director of Business Services/CFO, or Deputy Director of Finance are authorized to access the Safe Deposit Box.
- C. Establish Time, Place, and Date of Regular Meetings – regular meetings of the Shiawassee RESD (SRES) Board of Education shall be held at the North Street Professional Building - Board Room, 114 W. North St., Owosso, MI on the first Monday of each month with the following exceptions: July 8, 2024, September 9, 2024, January 13, 2025, April 14, 2025 and July 7, 2025. An additional regular meeting is scheduled for June 23, 2025. The meetings shall begin at 6:00 pm unless otherwise noted. If said Monday falls on a legal holiday, the regular meeting shall be rescheduled with the date, time, and location published as required. No further notice of such regular meetings shall be required to be given to the members of said board.
- D. Designation of Attorney for the Board – designated the law firms of Thrun Law Firm, P.C., Clark Hill, PLC, and Collins & Blaha, P.C. as attorneys for the board.
- E. Designation of Auditor for the Board – designated the firm of Weinlander Fitzhugh as auditor for the Board.
- F. Board Policy Manual – adopted the Board Policy Manual for 2024-25.
- G. Investment Resolution – adopt the investment resolution for 2024-25; said resolution is attached.

- H. Approval of Mileage Reimbursement – approved to reimburse mileage at the standard mileage rate as established by the Internal Revenue Service (IRS). The IRS normally updates mileage rates once a year, in the fall for the next calendar year.
- I. Appoint Attendance Officer – appointed Barbara Birchmeier attendance officer for 2024-25 academic year.
- J. MASB Membership – approved to continue membership in Michigan Association of School Boards (MASB) for 2024-25 academic year.
- K. Designation of Electronic Transfer Officer (ETO) – authorized Superintendent, Director of Business Services/CFO, Deputy Director of Finance, and Finance Coordinator as the Electronic Transfer Officer (ETO) in accordance with Policy 6144.
- L. OCR Requirements–Nondiscrimination Policy – adopted nondiscrimination policy to be used consistently across the organization; completed policies are attached and will be sent to the below-listed agencies:
 - 1. US Department of Education
 - 2. Michigan Department of Education

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush supported by Rexin the Board approved the June 24, 2024 regular meeting minutes as presented. Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Forbush the Board of Education approved the below-listed employments as presented:

- A. Hire – Cody Luchenbill, Instructional Aide, with an hourly salary of \$22.46 (Step 6 of MESPA 2024-25 Salary Schedule) effective with the 2024-25 academic year. Funding for this position comes from Special Education.
- B. Hire – Amanda Root, Great Start Readiness Program (GSRP)-Early Childhood Specialist, with an annual salary of \$55,564.80 (Classified Staff) and an anticipated start date of August 1, 2024. Funding for this position comes from Great Start Readiness Program grant funds.
- C. Hire – Stephanie Rudlaff, School Social Worker, with an annual salary of \$81,531.00 (Step 12 MA+ 30 of SIEA Contract) effective with the beginning of the 2024-25 academic year. Funding for this position comes from Special Education and 31n(6) grant funds.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Henige, supported by Rexin the Board of Education approved the below-listed contracted services as presented:

- A. Dean Transportation Management Services – continue our current contract for management and dispatch of our Transportation programs through June 30, 2027. The contract will not exceed \$28,517.00 per month for year one (2024-25), will not exceed \$29,515.00 per month for year two (2025-26), and will not exceed \$30,400.00 per month for year three (2026-27). This agreement includes Durand Area Schools and Laingsburg Community Schools which will be billed via Shiawassee RESD Annual Bill Packet.

This proposal incorporates Versa Trans RP Software Hosting, Maintenance, Updates and Training along with Dean’s internal health insurance rate increases and applicable costs as well as training and

supervision. This represents a 4% rate increase in year one, a 3.5% rate increase in year two, and a 3% rate increase in year three.

- B. Soliant Health – Birth to Three Speech and Language Pathology Services (currently Cylie Cornell) Contract will begin August 19, 2024 and will continue through June 5, 2025 at a rate of \$83.65 per hour and is not to exceed 40 hours per week.

This contract is funded through Special Education

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Rexin supported by Forbush the Board of Education approved the 2024-25 revised pay schedules for CTE Paraprofessionals.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Henige the Board of Education approved the CTE Paraprofessional Handbook for the 2024-25 academic year.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Henige the Board of Education approved the first and final reading and adoption of the below-listed NEOLA Policy updates as presented:

Policy Update – Special Update re: Title IX – June 2024

- A. Policy 2264 – Nondiscrimination on the Basis of Sex in Education Programs (New)
- B. Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs (Revised)

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Communications – none

Superintendent’s Report

- A. Great Start Shiawassee Family Coalition Touch-A-Truck Event, Shiawassee County Fairgrounds, August 17, 2024, 10:00 AM – 1:00 PM
- B. Conferences
 - 1. MASB Annual Leadership Conference – October 24-27, 2024, Lansing Center, Lansing, MI
 - 2. AESA 2024 Annual Conference – December 4-6, 2024, Omni Championsgate, Orlando, FL
- C. Legislative Update
- D. Transportation Building Update
- E. Shiawassee RESD Student Learning Center East – West Exterior Wall/Outside

Informational Items – none

Citizen Participation – public comment was heard.

Closed Session was deemed not necessary during the meeting.

Motion by Sayles, supported by Rexin the Board of Education authorize the Superintendent to enter in agreement for the lease of real property. This property will house the Shiawassee RESD Maintenance Personnel and equipment for an initial length of three (3) years.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Henige supported by Forbush that the Board meeting be adjourned at 6:47 pm.

Voice vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Respectfully submitted,

Dennis Henige, Secretary
Shiawassee RESD Board of Education

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RESOLUTION

WHEREAS, Act 451 of the Public Acts of 1976, as amended, provides that "The treasurer of any school district, when authorized by resolution of the board of education, may invest debt retirement funds, building and site funds, building and site sinking funds, or general funds of the district. Such investments shall be restricted to the following:

- A) Bonds, bills or notes of the United States, or obligations, the principal and interest of which are fully guaranteed by the United States or obligations of the state....
- B) Certificates of deposit issued by a state or national bank organized and authorized to operate a bank in this state.
- C) Commercial paper rated prime at the time of purchase and maturing not more than 270 days from the date of purchase"; and,

WHEREAS, it is the intent of the Shiawassee Regional Education Service District to maximize its return on balances from time to time available in the various funds of the district; and

WHEREAS, it has been the past practice of the Shiawassee Regional Education Service District to have its Superintendent or his designee as the designated agent of the Treasurer, make immediate investment of available balances;

NOW, THEREFORE, BE IT RESOLVED that the Superintendent, as the designated agent of the Treasurer, be authorized and is hereby directed to invest the balances from time to time available in the various funds of the district in accordance with Act 451 of the Public Acts of 1976, as amended; and,

BE IT FURTHER RESOLVED that all such investments heretofore made are ratified and validated.

Moved by Henige Supported by Sayles 07/08/2024

Motion unanimously carried.