

SHIAWASSEE REGIONAL EDUCATION SERVICE DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 5, 2023

The regular meeting was called to order by President, Tim Atkinson, at 7:13 p.m.

Roll Call:

Maggie Sayles	Present
Michael Rexin	Present
Dennis Henige	Absent
Tom Atherton	Present
Tim Atkinson	Present

Note: Secretary Henige was absent. President Atkinson appointed Trustee Sayles as Acting Secretary.

Motion by Atherton, supported by Sayles the Board approved the minutes from the May 1, 2023 General Fund Budget Review meeting and the May 1, 2023 regular meeting as presented.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Dennis Henige	Absent
Tom Atherton	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Rexin, supported by Atherton the Board approved the General Fund bills, Special Education Fund bills, Internal Service Fund bills, CTE Fund bills, and Student Activity Fund bills for payment as received.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Dennis Henige	Absent
Tom Atherton	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board approved the financial reports as received.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Dennis Henige	Absent
Tom Atherton	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Atherton, supported by Sayles the Board of Education approved the below-listed resignation, leave of absence, and employments as presented:

- A. Resignation– Kadyrn Dennis, Instructional Aide, effective May 26, 2023.
- B. Leave of Absence – Dean Cary, Transportation, Bus Aide, beginning May 9, 2023. It is anticipated Mr. Cary will be able to return to work for the 2023-24 academic year.
- C. Hire – Hunter Blaha – Instructional Aide, effective with the Extended Year Services (ESY) and Summer programs with full-time employment beginning August 21, 2023. Hourly salary will be \$14.81 (Step 1 of MESPA 2022-23 Salary Schedule); funding for this position comes from Special Education.
- D. Hire – Mark Bruey, School Social Worker, effective with the 2023-24 academic year with an annual salary of \$51,727.00 in accordance with SIEA Contract 2023-24 (MA+ 30-Step 1); funding for this position comes from Special Education.

- E. Hire – Rachel Buhler, School Social Worker, effective with the 2023-24 academic year with an annual salary of \$51,727.00 in accordance with SIEA Contract 2023-24 (MA+ 30-Step 1); funding for this position comes from Special Education.
- F. Hire (Position Change) – Jason Camargo – Server Operations Manager, effective July 1, 2023 with an annual salary of \$61,824.00 (Step 4 of Coordinator Scale); funding for this position comes from General Fund.
- G. Hire (Position Change) – Haley Newman – Manager of Application Services, effective July 1, 2023 with an annual salary of \$68,640.00 (Step 7 of Coordinator Scale); funding for this position comes from General Fund.
- H. Hire – Zoe Shepherd, School Social Worker, effective with the 2023-24 academic year with an annual salary of \$51,727.00 in accordance with SIEA Contract 2023-24 (MA+ 30-Step 1); funding for this position comes from Special Education
- I. Early Childhood Summer Early Intervention Services – Birth to Three – contract for hours for the period May 29, 2023-August 18, 2023 to provide early intervention services:

<b>SRES Birth to Three Provider</b>	<b>Total Summer Contract Hours</b>	<b>Funding Source</b>
Burgess, Melodie - SSW	Up to 240	Special Education
Sali, Kathi - PT	Up to 360	Special Education
Louchart, Caroline - SLP	Up to 288	Special Education
Kares, Jenny – ECSE Teacher	Up to 180	Special Education
Maynard, Sarah – ECSE Teacher	Up to 180	Special Education
Youngs, Amanda - OT	Up to 360	Special Education
Schutt, Jesse – Speech Therapist	Up to 480	Early On American Rescue Plan Grant and Early On 54D Grant
Adik, Morgan – School Psychologist	Up to 20	Special Education

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Dennis Henige	Absent
Tom Atherton	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board of Education approved the below-listed contracted services as presented:

- A. CTE Electrical Instructor for 2023-24 – Chris Chamberlin.  
Contract for the 2023-24 academic year. Compensation will be \$40.70 per hour and is not to exceed \$45,000.00; funding for this position comes from the CTE Millage revenue.
- B. CTE Electrical Instructor Mentor for 2023-24 – Theresa Krejci.  
Contract for the 2023-24 academic year. Compensation will be \$40.00 per hour and is not to exceed \$16,800.00; funding for this position comes from the CTE Millage revenue.
- C. WIOA Case Manager – Misti Leitelt.  
Contract for the period June 12, 2023 through August 12, 2023 at a rate of \$30.00 per hour for up to 24 hours per week, not to exceed \$6,300.00; funding for this position comes from the 203-24 Michigan Works grant.

- D. 3P (Place, Problem, Project)/PBL-STEM Instructional Coach – Chelsea Schram.  
Contract for the 2023-24 academic year. The position will serve the five (5) county region) Shiawassee, Clinton, Eaton, Ingham, and Ionia). The contract will be paid at a rate of \$40.00 per hour not to exceed \$2,000.00 per month or \$24,000.00 in total for the contract period.

This position provides facilitation of awareness in programs and opportunities to encourage engagement and participation in the 3P learning systems throughout MiSTEM Region 7.

This position will be funded with regional grant funds provided by the MiSTEM Grant.

- E. Illuminate/SAEBRS Fast Bridge Contract (Software License/Support and SAEBS universal screening tool) – Renaissance  
Shiawassee RESD will continue the Illuminate/SAEBRS Fast Bridge contract with Renaissance for the period of three (3) academic years: 2023-24, 2024-25, 2025-26. The contract will end June 20, 2026. Estimated cost of \$70,000.00-\$75,000.00 per year.

This warehouse serves all eight local districts and the Shiawassee RESD and is used for many purposes including report creation, data analysis, assessment and program evaluation. Local districts reimbursing the ISD at a per pupil rate. SAEBS is a K-12 universal screening tool that provides an overall score (Total Behavior) and three subscales (Social Behavior, Academic Behavior, and Emotional Behavior). It is connected to Illuminate so the data collected is quickly available to educators and can be added to reports within the Illuminate warehouse. The tool is referenced in the MI Blueprint for Comprehensive Student Recovery document from the Governor's office. SAEBS costs \$3.12 per student with MySAEBRS included free of charge. Local districts will pay based on student participation with grant and general funds being used to offset the cost. The final contract amount will depend on local district participation.

- F. Greater Michigan Construction Academy (GMCA) – Electrical CTE Certification (curriculum) for 2023-24.

GMCA will provide training, safety and credentialing to the Shiawassee RESD staff and students for the CTE Electrical program through the National Center for Construction Education and Research (NCCER). The cost for this agreement is \$100.00 per student per semester (there has been no increase in the per student fee from the 2022-23 academic year to the 2023-24 academic year) and will be funded by CTE Millage revenue.

Under Perkins V, all CTE programs in Michigan must provide students the opportunity to earn State recognized credentials that are valued by industry and business. The NCCER is nationally recognized for residential and commercial electrical licensing. This agreement allows CTE students to begin earning their NCCER credentials while still in high school.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Dennis Henige	Absent
Tom Atherton	Yes
Tim Atkinson	Yes

Motion unanimously carried.

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Motion by Rexin, supported by Atherton the Board of Education approved the below-listed postings:

A. CTE – Part-Time Paraprofessional – Owosso High School

This position will be a part-time paraprofessional (Owosso High School) effective with the 2023-24 academic year. This will be a new position for Shiawassee RESD.

This position would ensure that each Shiawassee district has at least one State-approved CTE program has a part-time CTE paraprofessional to support students who qualify as Special Populations; this category includes students that are: nontraditional, economically disadvantaged, qualify for an Individual Education Plan (IEP), homeless, English learner, have a parent actively serving in the Armed Forces, are in the foster care system, or are parenting.

This position will be funded in full by the Perkins grant.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Dennis Henige	Absent
Tom Atherton	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Atherton, supported by Sayles the Board of Education approved to name the Vernon Building (formerly known as Nellie Reed Elementary School) "Shiawassee RESD College and Career Readiness Center."

The purchase of the Nellie Reed Elementary School building was completed on April 14, 2023. It will serve as Shiawassee RESD's Career and Technical Education (CTE), Dual Enrollment, and Early College programming headquarters. We asked students what we should call the building going forward. First and second year students in CTE Electrical, Health Science Academy, and Teaching Cadet programs submitted suggestions.

Submissions were reviewed by Shiawassee RESD Associate Superintendent/CTE Director, Charmian Fletcher, and Shiawassee RESD CTE Dean of Students, Paul Brieger. "Shiawassee RESD College and Career Readiness Center" reflects the naming theme of the students' suggestions and the type of learning the building will support.

Additionally, it was suggested that Nellie Reed be honored in some fashion, such as a dedication of the playground or the naming of a student award in her name.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Dennis Henige	Absent
Tom Atherton	Yes
Tim Atkinson	Yes

Motion unanimously carried.

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Motion by Rexin, supported by Sayles the Board of Education approved to accept the estimate submitted by Mishler's Painting Plus for \$26,407.50 to paint the interior of the Shiawassee RESD College and Career Readiness Center as listed:

- 13 classrooms
- 1 conference room
- Gymnasium/all-purpose room
- 3 hallways
- 1 alcove
- Lobby
- 7 offices

The Shiawassee RESD put the painting of the Vernon facility out to bid in May. We received no bids that met our specifications. In order to be ready for the beginning of the academic year in August, Ben Cobb, Shiawassee RESD Director of Maintenance & Operations, pursued local businesses to provide us with estimates.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Dennis Henige	Absent
Tom Atherton	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Atherton the Board of Education approved the first reading of the below-listed NEOLA Policy updates as presented:

- A. Volume 37, Number 2 – February 2023
  1. Policy 6325 – Procurement – Federal Grants/Funds (Revised)
  2. Policy 8400 – School Safety Information (Revised)
- B. Special Update-Technology – February 2023
  1. Policy 7540.02 – Web Accessibility, Content, Apps, and Services (Revised)
  2. Policy 7540.03 – Student Technology Acceptable Use and Safety (Revised)
  3. Policy 7540.04 – Staff Technology Acceptable Use and Safety (Revised)
  4. Policy 8300 – Continuity of Organizational Operations Plan (Revised)
  5. Policy 8305 – Information Security (Revised)
  6. Policy 8315 – Information Management (Revised)
  7. Policy 9700.01 – Advertising and Commercial Activities (Revised)
- C. Special Release-Tobacco Policies – February 2023
  1. Policy 1615 – Use of Tobacco by Administrators (New)
  2. Policy 3215 – Use of Tobacco by Professional Staff (Revised)
  3. Policy 4215 – Use of Tobacco by Support Staff (Revised)
  4. Policy 5512 – Use of Tobacco by Students (Revised)
  5. Policy 7434 – Use of Tobacco on School Premises (Revised)
  6. Policy 9160 – Public Attendance at School Events (Revised)

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Dennis Henige	Absent
Tom Atherton	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Atherton, supported by Rexin the Board of Education approved the disbursement of special education funds for ACT 18, approved instructional aides costs, center program stipends, less 105C costs and SCYC services to local districts. Disbursement will be on or before June 30, 2023.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Dennis Henige	Absent
Tom Atherton	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board of Education approved the proposed settlement presented by Owosso Charter Township regarding personal property taxes not properly credited to taxpayers (for period from 2014 until May of 2022). This authorizes the Superintendent, or his designee, to execute the Release Agreement and make any other changes to the Release Agreement necessary to settle this matter.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Dennis Henige	Absent
Tom Atherton	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Rexin, supported by Sayles the Board of Education approved the below-listed travel items as presented:

- A. Travel Request of Candice Osika and Chelsea Fox to attend Ukeru, Trauma-Informed, Trauma Care Conference to be held June 8-9, 2023 in Arlington Heights, IL with an estimated cost of \$1,855.00 per person.
- B. Travel Request of David Schulte, Superintendent, to attend MAISA Summer Inservice/MISEN Board Meeting to be held June 21-23, 2023 in Traverse City, MI with an estimated cost of \$1,175.00.
- C. Travel Request/Disclosure of David Schulte, Superintendent, to attend 2023 Great Lakes Homeland Security Conference-School Track held May 10, 2023 in Grand Rapids, MI with a total cost of \$194.86.
- D. Travel Disclosure of Lory Thayer who attended the STEM Learning Ecosystems Community of Practice 2023 Convening held April 30-May 3, 2023 in Jacksonville, FL for a total amount of \$2,230.77.
- E. Travel Disclosure of Melanie Bevins attended the 2023 Move United Education Conference held May 15-17, 2023 in Louisville, KY with a total cost of \$1,829.74.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Dennis Henige	Absent
Tom Atherton	Yes
Tim Atkinson	Yes

Motion unanimously carried.

#### Communications

- A. MSBO – Haley Newman, Specialist in Educational Data
- B. WIOA Newsletter – April/May 2023

Superintendent's Report

- A. United Way of Genesee County-Serving Genesee and Shiawassee Counties – Live United Award presented to Shiawassee RESD  
*(Presented to a company that not only runs a successful campaign but also enhances it in an innovative way by corporate volunteer engagement, financial giving or in-kind gifts. The UWGC recognized Shiawassee RESD not only for its successful 2022 campaign, but also for its leadership with the UWGC Christmas gift program.)*
- B. MDE-OCTE Grant Award Notification – Section 61i (Future Proud Michigan Educator Career and Technical Education Recruitment and Retention Grant
- C. Shiawassee RESD 2023-24 Board of Education Meeting Dates - **DRAFT**
- D. Staff Update – Tenure Recognition  
The Administration is presenting the status of the following staff:  

<b>Staff</b>	<b>Tenure Recognition</b>
Jessica Williams	tenure in previous district – 4 <sup>th</sup> year probation
Joe Dawes	3 <sup>rd</sup> year probation
Janice Orlando	tenure in previous district – Tenure
- E. Conferences
  - 1. MASB Annual Leadership Conference – November 9-12, 2023, Lansing Center, Lansing, MI
  - 2. AESA 2023 Annual Conference – November 29-December 1, 2023, Anaheim Marriott, Anaheim, CA
- F. North Street – Road Construction – scheduled for June 5, 2023-October 15, 2023  
(North Street parking lots will be accessible but you will have to enter via N. Washington Street or N. Ball Street.)
- G. Legislative Update
- H. Transportation Building Update
- I. CTE Update – Vernon Building (f/k/a Nellie Reed Elementary)
- J. Great Start Shiawassee Parent Coalition Touch-A-Truck Event, Shiawassee County Fairgrounds, August 26, 2023, 10:00 AM – 2:00 PM

Informational Items - none

Citizen Participation –public comment was heard.

Motion by Sayles, supported by Atherton to adjourn meeting at 8:14 pm. Voice vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Dennis Henige	Absent
Tom Atherton	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Respectfully submitted,

Maggie Sayles, Acting Secretary  
Shiawassee RESD Board of Education