

SHIAWASSEE REGIONAL EDUCATION SERVICE DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 6, 2023

The regular meeting was called to order by President, Tim Atkinson, at 6:02 p.m.

Roll Call:

Michael Rexin	Present
Tate Forbush	Present
Dennis Henige	Present
Maggie Sayles	Absent
Tim Atkinson	Present

Motion by Henige, supported by Rexin the Board approved the minutes from the October 2, 2023 regular meeting as presented.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Absent
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Henige the Board approved the General Fund bills, Special Education Fund bills, CTE Fund bills, Internal Service Fund bills, and Student Activity Fund bills for payment as received.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Absent
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Rexin the Board approved the financial reports as received.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Absent
Tim Atkinson	Yes

Motion unanimously carried.

CONTINUED ON NEXT PAGE

Motion by Henige, supported by Forbush the Board of Education approved the below-listed leaves of absence and employments as presented:

- A. Leave of Absence – Scott Breece, Instructional Aide, effective October 13, 2023; return date to be determined.
- B. Leave of Absence – Cassandra Stiles, CTE Facilitator, effective approximately January 31, 2024 with an anticipated duration of approximately six (6) weeks. To ensure consistent services for CTE students and programming, Tricia Walters will assume some of the CTE Facilitator responsibilities during Ms. Stiles’ leave. Estimated cost for extra duties is \$12,900.00 and will be funded by the 61i grant received by Shiawassee RESD for the 2023-24 academic year.
- C. Position Change – Elizabeth Findlay, Continuous Improvement & Multi-Tiered System of Support (MTSS) Director, with an annual salary of \$91,000.00 beginning November 8, 2023; funding for the position comes from MTSS grant, MDE Regional Assistance Grant, Special Education, and General Fund.
- D. Hire – Hailey Sackett, Speech and Language Pathologist, with an annual salary of \$51,727.00 (Step 1/MA+ 30 of SIEA Contract). Start date is on or about October 23, 2023; funding for this position comes from Special Education.
- E. Hire – Brittany Wiggins, Enrollment Specialist, with an annual salary of \$44,601.60. Start date is November 1, 2023; funding for the position comes from CTE millage revenue and 61b grants.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Absent
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Rexin the Board of Education approved the below-listed contracted services as presented:

- A. Advanced Audiology, LLC – contract with Advanced Audiology, LLC to provide audiological and consultation services for hearing impaired programs and our hearing impaired students beginning July 1, 2023 to June 30, 2024 at a rate of \$60.00 per hour and not to exceed 444 hours for the academic year ending June 30, 2024. Currently, Linda Wright is assigned to Shiawassee RESD for this position.
- B. Birch Agency – contract with Birch Agency to provide school nursing services commencing August 24, 2023 through May 24, 2024. The rate of pay is \$65.00 per hour and not to exceed 40 hours per week. Currently, Autumn Wright, RN, is assigned to Shiawassee RESD for this position.
- C. Shiawassee RESD LEAs – Mathematics Support – contract with Michele Bruckman to provide math coaching, professional learning, and support for the Shiawassee County districts (LEAs) located in Shiawassee RESD. The contract will be for the 2023-24 academic year at the rate of \$37.50 per hour and will not exceed \$25,000.00; contract will be paid using Small, Rural School Achievement (SRSA) grant funding.
- D. Great Start Family Liaison – Erica Matteson – contract with Erica Matteson to provide services in the position of Great Start Family Liaison, effective on or about November 1, 2023 with an hourly rate of \$20.00 for up to 20 hours per week (not to exceed \$20,800.00); funding for this position is fully funded by the 32p State Aid Grant.
- E. Teacher Consultant Services to Non-Public Schools and Homebound Students – contract with Betty Melrose to provide teacher consultant services for non-public schools and homebound students within Shiawassee County. The contract began July 1, 2023 and will continue through June 15, 2024 at a rate of \$40.00 per hour and is not to exceed 30 hours per week.
- F. MiSTEM Regional Youth Advisory Council Coordinator – Chelsee Schram – contract with Chelsee Schram to serve as the MiSTEM Regional Youth Advisory Council Coordinator within the five (5) county region (Shiawassee, Clinton, Eaton, Ingham, and Ionia). The contract began October 1, 2023 and will continue through June 30, 2024 at a rate of \$50.00 per hour for up to 15 hours per month not to exceed \$6,750.00.

- G. Certified Nursing Assistant (CNA) Health Science II Program – Clinical Site Agreement – Pleasant View Shiawassee County Medical Facility; contract with Pleasant View to serve as the clinical site for the Health Sciences Academy CNA training program for the 2023-24 academic year. Students must complete 24.5 clinical hours at a long-term care facility; Pleasant View has agreed to host the clinicals again this year. Students will be under the supervision of our CTE Health Science Academy instructors, Karah Jarman and Renae Wellman.
- H. Shiawassee County Child Care Tri-Share Program Agreement – Shiawassee Economic Development Partnership (SEDP) –contract with SEDP for the purpose of continuing the Tri-Share Child Care program. Shiawassee RESD will continue as the grant fiduciary and program administrator. SEDP will continue responsibility for the recruitment of participating employers and employees. Additionally, SEDP will continue responsibility for the initial intake of participating employees and will confirm and document program eligibility. SRES D will provide \$5,000.00 annually to SEDP for additional program administration and recruitment activities associated with participation of Shiawassee County employers and employees in the Tri-Share Program for each Tri-Share grant period; this period will begin January 1, 2024. The \$5,000.00 is funded from the Tri-Share grant from Michigan Department of Labor and Economic Opportunity.
- I. School Social Work Intern for 2023-24 Academic Year – approval is granted to pay a stipend of \$10,000.00 for the below-listed individual:
 - Macie Casaday (supervised by Janis Woods/Tracy Hyde)
 Funding for this internship stipend will come from the 31n Grant.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Absent
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Henige, supported by Forbush the Board of Education approved the Shiawassee RESD award the sale of used buses as listed below:

- Bus #40, #50, and #51 be awarded to Ovid Iron & Metal Inc. with a total bid of \$4,500.00 (\$1,500.00 each). Buses are equipped with DT Maxforce diesel engine and Allison 2500 transmission plus air ride, air brakes, and a wheelchair lift. Bus #40 has air conditioning. Mileage on each bus is between 205,000 and 260,500 miles.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Absent
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Henige the Board of Education approved the written agreement between AIS Construction Equipment Corporation (AIS) and Shiawassee RESD for the 2024-25 academic year pending state approval of the Shiawassee RESD new CTE Program application as presented. AIS has agreed to provide the veteran instructor and the heavy equipment for \$60,000.00 for one class of up to 18 students. If the SRES D has a significant waiting list, AIS will provide a second course for a total of \$110,000.00. AIS will follow the SRES D CTE calendar and complete all state required CTE reporting. Additionally, the AIS instructor will participate in SRES D staff meetings and mentoring. The cost for the AIS support for the CTE Heavy Equipment program will be funded by local district tuition and CTE millage revenue.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Absent
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Henige, supported by Rexin the Board of Education approved the below-listed Dual Enrollment and Early College tuitions:

- A. Tuition – Fall 2023 – UM-Flint – Early College Pilot Program (Dual Enrollment Education Program – DEEP)
Fall 2023 tuition in the amount of \$38,320.00 was approved and is funded by local district resources based on their student enrollment and Shiawassee RESD General fund.
- B. Tuition – Fall 2023 and Spring 2024 – Mott Community College
Tuition in the amount of \$85,000.00 was approved and is funded by local district resources.
This tuition covers 50 Fall 2023 courses and 50 Spring 2024 courses for 26 students.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Absent
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Henige the Board of Education approved Shiawassee RESD enter into an agreement to participate in the Talent Together Consortium. The Talent Together is a partnership led by 48 Michigan ISDs and supported by the Michigan Educator Workforce Initiative in collaboration with nine (9) Michigan Colleges and Universities: Adrian College, Alma College, Aquinas College, Central Michigan University, Davenport University, Lake Superior State University, Northern Michigan University, University of Michigan-Flint, and Western Michigan University. Further, the Board of Education authorizes the Superintendent to sign such agreement.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Absent
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Henige, supported by Forbush the Board of Education approved the position posting of a School Safety Coordinator (SSC). This position will serve as a liaison between state agency school safety offices, the emergency management and homeland security division within the department of state police, emergency management and homeland security district coordinators, local emergency management coordinators, the state fire marshal, school safety and mental health professionals. Additionally, this individual will work with school administrators, local and state emergency management coordinators, and emergency responders to implement prevention programs related to school safety and assist with the development of communication with parents and legal guardians and the community about school safety.

The SSC will assist with risk assessment development and provide response training, and coordinate with local law enforcement concerning any notifications received regarding tips. This position will also assist with compilation of outcomes and performance related to school safety plans, school safety trainings, school safety products, and other school safety measures.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Absent
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Rexin the Board of Education approved the below-listed travel items as presented:

- A. Travel Disclosure of David Schulte to attend the MASA 2023 Fall Conference (plus MAISA General Membership/School Equity Caucus) held September 20-22, 2023 in Traverse City, MI with a total cost of \$1,052.21.
- B. Travel Request of David Schulte to attend the MAISA General Membership Meeting to be held November 9-10, 2023 in Lansing, MI with an estimated cost of \$350.00.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Absent
Tim Atkinson	Yes

Motion unanimously carried.

Communications

- A. Thank You – The Ebenhoeh Family
- B. The Independent – National Manufacturing Day, 10/29/2023
- C. The Independent – Great Start Shiawassee – Dolly Parton’s Imagination Library, 10/29/2023

Superintendent’s Report

- A. North Street – Road Construction – completed; waiting to see results of restoration of front lawn.
- B. Legislative Update
- C. Transportation Building Update
- D. Shiawassee RESD Student Learning Center East (SLCE) – West exterior wall and potential multi-purpose room.
- E. Shiawassee RESD Student Learning Center West (SLCW) – pole barn to house Maintenance Department Personnel and Equipment.
- F. VIRLI grant – anticipate amount of up to \$4.9M.

Informational Items - none

Citizen Participation –public comment was heard.

Motion by Henige, supported by Forbush to adjourn meeting at 7:04 pm. Voice vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Absent
Tim Atkinson	Yes

Motion unanimously carried.

Respectfully submitted,

Dennis Henige, Secretary
Shiawassee RESD Board of Education