

SHIAWASSEE REGIONAL EDUCATION SERVICE DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 11, 2023

The regular meeting was called to order by President, Tim Atkinson, at 6:00 p.m.

Roll Call:

Maggie Sayles	Present
Michael Rexin	Present *
Dennis Henige	Present
Tate Forbush	Present
Tim Atkinson	Present

*Michigan Attorney General Nessel issued OAG No. 7318, in which she opined that the federal Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act (Section 504) may require state and local boards to provide virtual access to public meetings as a reasonable accommodation for qualified persons with disabilities. Member Michael Rexin requested accommodation, and after review, the requested accommodation was deemed reasonable.

Motion by Sayles, supported by Henige the Board approved the minutes from the August 30, 2023 special meeting as presented.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Sayles the Board approved the General Fund bills, Special Education Fund bills, Internal Service Fund bills, CTE Fund bills, and Student Activity Fund bills for payment as received.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Henige, supported by Forbush the Board approved the financial reports as received.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

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Motion by Rexin, supported by Sayles the Board of Education approved the below-listed resignations and employments as presented:

- A. Resignation – Brandi Brown, Enrollment Coordinator, effective September 15, 2023.
- B. Resignation – Trina Bruce, Instructional Aide, effective August 23, 2023.
- C. Resignation – Jay Emory, Desktop Specialist, effective August 25, 2023.
- D. Leave of Absence – Emily Morris, Transportation, Bus Aide, effective September 5, 2023 with an anticipated return date of November 28, 2023.
- E. Hire – Nickolas Botos, Desktop Support Specialist, with an hourly salary of \$20.20. Start date is to be determined; funding for this position comes from General Fund.
- F. Hire – Peggy Samann Hannah, Business Office Specialist-Grants, with an annual salary of \$54,297.60. Start date is on or before September 25, 2023; funding for this position comes from General Fund.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Henige, supported by Forbush the Board of Education approved the below-listed contracted services as presented:

- A. Alison McCormick – to provide Early Childhood Specialist Services for a total contract amount of \$35,718.00 for a total of 9 GSRP classrooms. Contracts to be funded through the GSRP state aid allocation (pending finalized allocation) and run September 1, 2023 through September 30, 2024 (13-month period). The amount of \$32,970.00 will come from fiscal year 2024 funds and the amount of \$2,748.00 (1 month of services) will be funded by fiscal year 2023 funds. Reimbursement for services is based on the chart below:

# of Classrooms per site	Returning Teaching Team	New Teaching Team
1-2	\$3,830	\$4,330
3-5	\$3,330	\$3,830
6 or more	\$2,830	\$3,330

Location	# of Classrooms	Classification/\$ amount
My Great Beginnings-Durand	1 classroom	1 returning \$3,830
Noah's Ark Children's Center	1 classroom	1 returning \$3,830
Durand Area Schools	4 classrooms	2 returning, 2 new \$14,320
New Lothrop Area Public Schools	3 classrooms	1 returning, 2 new 10,990
Total	9 classrooms	\$32,970

- B. Tricia Walters - Mid-Michigan MiSTEM CTE and STEM Mathematics Coach – to serve as the Regional Career and Technical Education (CTE) and STEM Mathematics Coach within the five (5) county region (Shiawassee, Clinton, Eaton, Ingham, and Ionia). The contract will begin October 1, 2023 and will continue through June 30, 2024 at a rate of \$50.00 per hour for up to 20 hours per month and not to exceed \$9,000.00 in total. Funding for this position comes from MiSTEM grant carry over funds.
- C. OT Inc. – Birth to Three Occupational Therapy Services (currently assigned Jennifer Sopka) – to provide Birth to Three Occupational Therapy Services. Contract will begin August 23, 2023 and will continue through November 30, 2023 at a rate of \$70.00 per hour and is not to exceed 20 hours per week. The contract is funded through Special Education.

- D. Birch Agency, Inc. – Birth to Three Occupational Therapy Services – to provide Birth to Three Occupational Therapy Services. Contract will begin September 12, 2023 and will continue through November 28, 2023 at a rate of \$110.00 per hour and is not to exceed 24 hours per week. The contract is funded through Special Education.
- E. Ingham ISD – Orientation and Mobility Services – to provide Orientation and Mobility Services for the 2023-24 academic year; the projected cost is \$26,061.00.
- F. Shiawassee County Health Department – Hearing and Vision Screening – to provide hearing, vision, and developmental screening to children birth through five years of age who are unable to obtain such services through any other funding. The total amount for this agreement is not to exceed \$15,288.00 from October 1, 2023 through September 30, 2024. The contract is funded through Child Find.
- G. School Social Work Interns for 2023-24 Academic Year – approval is granted to pay a stipend of \$10,000 each for the below-listed individuals:
 - 1. Chloe Sandborn (supervised by Megan Galecka)
 - 2. Caitlyn Dwyer (supervised by Darcie Ries)
 - 3. Patrick Reichel (supervised by Amanda Kviz/Brooke Ebenhoeh)
 Funding for these internship stipends will come from the 31n Grant.
- H. Michigan Rehabilitation Services (MRS) – Interagency Cash Transfer Agreement (Cooperative Cash Match Agreement) – approved the renewal of the Interagency cash transfer agreement with Michigan Rehabilitation Services in the amount of \$28,500.00 payable by December 31, 2023.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board of Education approved the below-listed contract position posting as presented:

- A. Contract Position – Great Start Parent Liaison
This position will be fully funded by the 32p State Aid Grant. This contract position will pay \$20.00 per hour up to 20 hours per week; not to exceed \$20,800.00.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Sayles the Board of Education approved to contract with the below-listed agency/preschool/school to provide GSRP Preschool Services from July 1, 2023-September 30, 2024. This 15-month contract is funded through the Great Start Readiness Program State Aid allocation and is for program services only. This is a new contract and is allowable as the agency is a new community-based organization (CBO).

Memorial Childcare Academy:	32 slots	<u>138,355.20</u>
		\$138,355.20

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Henige supported by Forbush the Board of Education approved additional tuition of \$93,000.00 (3 cohort classes) for the Fall 2023 semester. The Board previously approved tuition of \$126,000.00 (8 Fall 2023 semester classes and 9 Spring 2024 semester classes) during the June 26, 2023 Board meeting. Demand has been such that 3 classes were added bringing our total to 11 Fall 2023 semester cohort classes. It is anticipated we will find it necessary to adjust our Spring 2024 cohort classes in the coming months.

Tuition is funded by local district resources based on their student enrollment.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board of Education approved the purchase of Xello, the software program and database utilized by districts in Shiawassee County for career education and exploration for middle school and high school students. The invoice totals \$14,047.65 for the 2023-24 academic year. This is the State negotiated rate of \$2.58 for each 7th and 8th grade student and \$3.11 per high school student for each district in the county.

Each district is responsible for the fee for their students and reimburses Shiawassee RESD via the annual Bill Pack issued each Spring.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Henige the Board of Education approved 2023-24 course list for Shiawassee RESD students as part of the requirement of the Pupil Accounting Desk Audit as presented.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

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Motion by Rexin, supported by Sayles the Board of Education approved the below-listed travel items as presented:

- A. Travel Request of David Schulte to attend the MASA 2023 Fall Conference (plus MAISA General Membership/School Equity Caucus) to be held September 20-22, 2023 in Traverse City, MI with an estimated cost of \$1,450.00.
- B. Travel Request of David Gregory to attend the American Speech-Language-Hearing Association Convention to be held November 15-18, 2023 to be held in Boston, MA with an estimated cost of \$1,901.00.
- C. Travel Request for two (2) Shiawassee RESD Board members and two (2) Shiawassee RESD Administrators to attend the AESA 2023 Annual Conference to be held November 30-December 1, 2023 in Anaheim, CA with an estimated cost of \$3,130.00 per person (total \$12,520.00).
- D. Travel Request of Tom Louks to attend the Future of Education Technology Conference to be held January 22-26, 2024 in Orlando, FL. The estimated cost of the conference is \$2,973.00 but is covered by REMC Association as Mr. Louks serves the association as President-Elect for the 2023-24 academic year.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Communications

- A. WIOA Newsletter – July/August 2023
- B. MSBO – Dawn Luark, Human Resource Specialist Certification

Superintendent's Report

- A. Shiawassee RESD CCRC (Vernon) – Ribbon Cutting, September 18, 2023, 5:00 PM (Open House is 4:00 PM – 6:00 PM)
- B. Conference
 - MASB Annual Leadership Conference – November 9-12, 2023, Lansing Center, Lansing, MI
- C. North Street – Road Construction – scheduled for June 5, 2023-October 15, 2023 (North Street parking lots will be accessible but you will have to enter via N. Washington Street or N. Ball Street or N. Water Street.)
- D. Shiawassee RESD – SLCW – Trunk or Treat – 10/26/2023, Time: 5:00 PM – 7:00 PM
- E. Legislative Update
- F. Transportation Building Update
- G. CTE Update – Shiawassee RESD College and Career Readiness Center (CCRC)
- H. Shiawassee RESD Holiday Work Schedule

Informational Items - none

Citizen Participation – no public comment was heard.

Motion by Sayles, supported by Henige to adjourn meeting at 6:43 pm. Voice vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Respectfully submitted,

Dennis Henige, Secretary
Shiawassee RESD Board of Education