

**SHIAWASSEE REGIONAL EDUCATION SERVICE DISTRICT
APPLICATION FOR EMPLOYMENT**

Follow directions and print clearly using blue or black ink

PERSONAL INFORMATION

Date: _____

Name: _____
Last First Middle

Present Address: _____
Street City State Zip

Permanent Address: _____
Street City State Zip

Phone Number: _____ Social Security Number: _____

If you are offered employment, can you submit verification of your right to work in the United States? Yes No

EMPLOYMENT DESIRED

Position: _____ Salary Desired: _____ Date You Can Start: _____

Are you currently employed? Yes No If so, may we inquire of your present employer? Yes No

Ever applied to this company before? Yes No When/Where: _____

EDUCATION	Name and Location of School	Degree or Certificate	Subjects Studied
High School			
University or College			
Trade, Business, or Correspondence School			

Do you have any experiences, skills, or qualifications that will be of special benefit in the position for which you are applying? _____

What foreign languages do you speak fluently? _____

ACTIVITIES

Clubs, civic involvement, athletics, etc.: _____

WORK EXPERIENCE

List all present and past employment, including part-time or seasonal, beginning with the most recent.

Employer	Employment Dates and Salary	Job Title and Description	Reason for Leaving
Name	From: _____ Month/Year		
Location	To: _____ Month/Year		
Phone ()	Starting Salary: _____		
Supervisor	Ending Salary: _____		
Name	From: _____ Month/Year		
Location	To: _____ Month/Year		
Phone ()	Starting Salary: _____		
Supervisor	Ending Salary: _____		
Name	From: _____ Month/Year		
Location	To: _____ Month/Year		
Phone ()	Starting Salary: _____		
Supervisor	Ending Salary: _____		

REFERENCES:

Give the names of three persons not related to you, whom you have known at least one year.

Name	Address	Phone	Occupation
1.			
2.			
3.			

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time.

Date: _____ Signature: _____